



Town of Fairfax

Select Board Meeting

May 21, 2018 – 7:00pm

The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

Selectboard Members Present: Steven Cormier; Chair, Randy DeVine; Vice-Chair, Duane Leach, Stephen Bessette and Sheri Rainville

Public Present None

Employees Present: Brad Docheff

Call to Order: S. Cormier called the meeting to order at 7:00 pm.

Additions: Brad presented the board with the 2019 Municipal Roads Grant in Aid Program. This will help assist the town address non-compliant roads and highway equipment purchases. The letter of intent to Participate in the RPC/DEC Municipal Roads Grant in Aid Program and the Letter of Intent to Participate in the RPC/DEC Municipal Roads Grants- in- Aid Program Equipment Purchase, required signatures. These were signed by Randy and S. Bessette.

Minutes: 5-7-18 S. Bessette moved to accept the minutes as written, seconded by Sheri, all favor.

Accounts Payable & Payroll Warrants: The Town and Utility warrants were reviewed by Sheri, all approved by Board.

Public Comment: None

Correspondence:

- A letter form Franklin Grand Isle Tobacco Prevention Coalition was received. They have offered support to towns throughout Franklin and Grand Isle Counties to work through a variety of issues related to safety and well-being.
- FFW Little League Calcutta application was reviewed. S. Bessette made the motion to approve the Calcutta scheduled for June 2, 2018 and to waive the application fee. Seconded by Duane. All in favor
- A.M. Peisch Engagement Letter for the 18 month audit was reviewed. Randy made the motion to approve, seconded by Duane, all in favor.

Brad Docheff- Town Manager: Updates

- Some paving is completed on Buck Hollow, Fletcher and Goose Pond Roads. Shoulder work will be done once the paving settles to finish off the lips into driveways. The highway dept. is now spreading the magnesium chloride for dust control.
- A new resident to Fairfax has a history of dog issues in the town of Fletcher. Fletcher town office reached out to Fairfax to inform us. We have already had an issue arise with this resident. Brad will be looking into our Dog Ordinance; changes may need to be made.
- Sidewalk- The final plans are being discussed with VTRANS and our Engineer for final approval. A committee has been formed to discuss project management. There are a few utility poles that need to be moved. Comcast will have their lines moved within 30 days and Consolidated Communications will follow.
- Shepardson Hollow Bridge is in worse shape than anticipated. Brad and Tim Germaine will be meeting with a rep from the State over the bridge. An engineer has been consulted as well. This bridge may need to be closed for safety reasons. A Municipal Highway Grant Application (Structures Grant) in the amount of \$175,000.00 has been applied for.
- The Annual Financial Plan for Town Highways is required with the Structures Grant, this was approved and signed.
- Certification of Compliance for Town Road and Bridge Standards and Network Inventory, signatures were required for the update.
- A letter from Gordon Gebauer, Attorney requesting public documents concerning current policy regarding collection of trash from commercial properties came into existence.
- Brad will be meeting with Pat from our Accessor's office to get her view on hiring for the department.

Other Business:

- Town Manager responsibilities, this was discussed briefly and will come back to this at a later time.
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Adjournment:

At 7:50 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

Steven Cormier- Chair
Fairfax Selectboard